



Speaking and Listening Task Stage 1

In Term 2, students in Stage 1 will be working towards developing their public speaking skills and confidence in front of an audience. We are asking all students to write a speech at home and present it to the class in Week 7. Three students from each class will be selected to represent their stage at our school Public Speaking Competition later in Term 2.

Included in this note you will find information about the speech topic, the duration of your child's speech and tips for public speaking. If you have any questions or concerns, please let us know.

Speech Information

- Due Date:

Week 7, Term 2 during class time. All students will need to be prepared with their speech by Friday 9 June.

- Speech topic:

There is no set topic for the speech. Some examples may be:

-If I was a super hero for the day...	-My favourite place
-My dream holiday	-All about my pet
-My magic glasses	-My family
-My favourite toy	-My favourite season

These are only suggestions, please feel free to choose your child's own idea.

- Duration of speeches:

Speeches should be between 1 ½ - 2 minutes in total. Please ensure your child does not exceed this time frame.

Tips to improve your speech

- Content – this needs to be age appropriate
- Introduction – this refers to the introduction or very first part of your speech and needs to **grab** the audience's attention – dare to be a bit different, **creative & original** but take care not to turn it into a skit/drama performance. You DO NOT need to say good morning/afternoon to the audience or introduce yourself.

Sustained Audience Engagement

- The teacher will be noting how the **audience**, particularly the student audience is responding.
- Make **eye** contact; use **facial expressions**.
- Project your **voice** and speak clearly; try to stay calm & not rush or you will 'throw away' your great & clever lines or even start to mumble; varying the tone & volume of your voice will make your speaking more interesting.
- Use **humour** to get the audience reacting, but take care not to overdo it.
- Have **small** palm cards, not sheets of paper – use these as cues to prompt the next idea you will talk about. If you just read, the audience will be bored as you can't give them your wonderful smile, your eye contact etc.



Public Speaking Stage 1 2023

- Avoid making lists in your speech and avoid the use of phrases such as “and now I am going to tell you ...”
- **Avoid singing or reciting poems** as you will have changed your Public Speaking into a different type of performance – 1 or 2 very short quotes are OK.
- Texts should be **entertaining and informative**
- **Stay on the topic**
- Try different ways of ending your speech, you do not need to finish with a rhetorical question

Presentation

- Be **enthusiastic** – this can be contagious for the audience, so look excited, smile and be confident – *you can do it!*
- Be **prepared** - at home practice in front of the mirror, time your speech to check it is the right length, ask your family for hints or suggestions; or ask your teacher for help, so you are well prepared & have the **timing** right. BUT, take care not to be ‘over rehearsed’ as you will lose your natural freshness & spark.
- **Stance** – stand with your feet a little way apart so you look confident; feel free to move if you need to add a big gesture, but try not to sway, jiggle or stand stiff.
- **Gestures** – use these to emphasise a point, assist your humour or sustain the audience engagement - be comfortable with them so they look natural & spontaneous.
- **Gimmicks** such as “put your hand up if...” to the audience shouldn’t be overused.

Conclusion – try to finish leaving the audience buzzing – be creative, original, funny. You DO NOT need to say ‘*thank you for listening*’ or ‘*thank you for listening to my story*’.

Thank you for your support,

Mrs Norrish & Mrs Hunter

Stage 1 Teachers



Public Speaking Stage 1 2023

Talking and Listening Assessment

Stage 1

Marking Criteria

Name:

Class:

Task: You are to present a speech of up to two minutes in front of your class.

English Syllabus:

Speaking and Listening 1: EN1-1A. Communicates with a range of people in informal and guided activities demonstrating interaction skills and considers how own communication is adjusted in different situation.

Speaking and Listening 2: EN1-6B. Recognises a range of purposes and audiences for spoken language and recognises organisational patterns and features of predictable spoken texts.

CATEGORY	Score/Mark			
	Working towards 1	Working at 2	Working beyond 3	
Structure	Demonstrates one element of structure	Satisfactory demonstration of structure: introduction, logical sequence and conclusion	Clear and logical sequence; effective conclusion	
Topic and Content	Does not understand the topic very well	Tends to stay on topic and shows understanding of content	Full and extensive understanding of topic	
Speech/Voice Projection	Often mumbles, cannot be understood, mispronounces words and difficult to hear	Speaks clearly most of the time and mispronounces some words	Speaks clearly, confidently and with expression to the audience. Mispronounces no words	
Posture and Eye Contact	Slouches, no use of gesture and does not look at the audience during speech	Stands straight, establishes some eye contact with the audience and uses some hand gestures	Stands straight, has eye contact throughout speech, uses hand gestures, looks relaxed and confident	
Time Limit	Presentation is less than 1 min OR more than 2 minutes long	Presentation is 1-1 ½ minutes long OR more than 2 minutes long	Presentation is 1 ½ - 2 minutes long	
Limited 0-2	Basic 3-6	Sound 7-9	High 10-12	Outstanding 13-15

Comment:

Teacher:

Date: